

Town of Greenville

Wednesday January 2, 2019 at 6:30 pm in Town Hall Meeting Room

Minutes for Meeting of the Select-Board

Board members/Staff Present at meeting:

Selectman Bonnie DuBien (Chair)

Town Manager Jack Hart

Selectwoman Janet Chasse

Selectman Richard Peat (VC)

Selectman Geno Murray

PW Foreman Ted Willette

Town Clerk Roxanne Lizotte

Selectman Josh Brown

Police Chief Jeff Pomerleau

Others: Ev Hayes, Code Enforcement Officer; Jonathan Pratt, Moosehead Matters, Alison Barkley, others please see sign in list

6:34P.M.

- 1. Opening of the Meeting & Declaration of Conflicts of Interest:** The Chairman will ask the members of the Board of Selectmen to review the meeting agenda and declare any potential conflicts of interest which members may have with the items listed. Nothing brought forward
- 2. Minutes of December 5 & 18 2018:** These were deferred until next meeting, Jack's computer was down and minutes could not be printed.
- 3. Additions or Deletions to the Agenda:** It was brought forth to add under 6B on the agenda discussion of an airport lease. It was motioned by Richard Peat and seconded by Josh Brown to add airport lease under agenda item 6B. Motion carried 5-0.
- 4. Public Comment Period:** Nothing Brought Forth
- 5. Moosehead Outdoor Sports Committee -** Update Jack has followed up on the clerical and administrative work necessary to allow Moosehead Outdoors Sports Committee to function under the Town Umbrella. He noted we can partner with them and develop a G/L Account for their business activity. It was motioned by Richard Peat and seconded by Janet chasse to endorse this collaboration. Motion carried 5-0.
- 6. Vendors Ordinance – Discussion and Action:** A copy of the proposed vendors draft ordinance was attached to the agenda. Ev Hayes, our code enforcement officer and Rocky Lizotte, Chair of the Planning board were present for questions and reviewed the proposed ordinance. They would like endorsement to move the proposed ordinance forward to a public hearing on Jan 16th, 2019 and to a special Town Meeting on Jan 30th, 2019. Janet thought the fee schedule seemed to be high? Ev and Rocky explained they did bench marking with other towns and looked at their fee structures. They compared and aligned this structure mostly with Rangeley as they are our closest look alike community. Another question by Josh was around event planning and fees. Ev explained event planning will be done through his office and the event co-ordinator working out specifics and details as to the certain venue and on a case by case basis.
- 6B. Airport Lease:** Attached to the agenda was a letter from Mark Horn requesting transfer of his lease to JV Aviation, LLC. Jack states this is in order and is appropriate that this can be done. It was motioned by Richard Peat and seconded by Josh Brown to endorse this lease transfer. Motion carried 5-0.
- 7. Executive Session Pursuant to 36 M. R. S. Subsection 841(2)(c) – Abatement Issue.** We entered executive session at 6:55 P.M. Motion to enter by Richard Peat and seconded by Josh Brown. Motion carried 5-0. After discussion it was motioned to exit executive session by Janet Chasse and seconded by Josh Brown at 7:18P.M. Motion carried 5-0.
- 8. Town Managers Report:** Jack reports the Holiday gift cards were well received by town employees. Jack read an appreciation letter from Mark Horn. Jack encouraged the board to peruse the new website as it is up and running. Jack reported with concern that his computer, e-mail and the program that contains all town business has crashed. He has

contacted our IS support for assistance. We are told there are no back-ups in place? The board expressed extreme concern. Jack also reported that employee interviews have started with Alison Barkley. More information coming forth. (Informational Only)

9. What's on your mind? – Opportunity for Selectpersons to share questions, concerns, ideas or

Suggestions. Informational only: Geno asks about airport operations and how the new fuel island and operations in general are going? Jack states operations oversight is better; operations are good. Jack is pleased with progress. Richard asks about any progress that may have been made in securing a back-up truck for public works that Peter Cantara has been working on? Jack states it has been a bit challenging, but still working on. Richard also asks about agenda for town manager interview for Monday night? Jack provided information. Janet asks about Black Frog and stated that she had a phone call stating the town is the reason Black Frog may not have been sold? Jack stated that folks had been working with our code enforcement office and not sure where it stands? Josh asks about current wages for employees? The plan is to benchmark employee wages with data from MMA for specific job descriptions for next budget year.

10. Other Business: None

14. Adjourn: There being no other business it was motioned by Richard Peat and seconded by Josh Brown to adjourn at 8:30P.M.

Minutes by:

Geno Murray