



Land Use Building Permit Application

PO Box 1109 ~ Greenville, ME 04441 ~ 207-695-2421 - E-Mail ceo@greenvilleme.com

Name _____ Date Received _____

Map _____ Lot _____ Book _____ Page _____

Permits are required per the Town of Greenville’s Land Use Ordinance Revised 2017, Article III. Permitting Requirements & Procedures, Section 1, Activities Requiring a Land Use Permit A thru L.

INSTRUCTIONS:

Please complete and submit the attached Land Use Building Permit Application to the Code Enforcement Officer.

The Greenville Planning Board meets on the 2nd and 4th Monday of each month.

Any Land Use Building Permit Application that needs to be considered by the Planning Board should be received by the Code Enforcement Officer by noon on the 1st and 3rd Wednesday of the month. All correspondence should be sent to the Town of Greenville, Attention Code Enforcement Officer, P O Box 1109, Greenville, ME 04441. If you need to see the Code Enforcement Officer, please call 207-695-2421 or E-Mail ceo@greenvilleme.com. The Code Enforcement Officer is available **Monday - Friday from 8:00am to 4:00pm**. Please call ahead for an appointment.

The CEO, prior to the start of construction, will make a site inspection when the footing forms are in place and before concrete is poured, and after the completion of the project. Please notify the CEO when your footing forms are in so an inspection can be made at that time. Please provide a two day notice for site inspections which, are required by State of Maine Regulations. **Building cannot be started until permit is approved and fee paid. After The Fact permits are charged 4x the original fee.**

No permit will be issued without a plumbing permit signed by the Town of Greenville’s Licensed Plumbing Inspector if any installation or alteration of plumbing facilities will occur.

Land Use Building Permit Application

Date Completed: _____

Map _____ Lot _____ Book _____ Page _____

District: Residential Rural Rural Development Village Commercial/Industrial
Airport Shoreland Overlay District

Property Owner Information

Contractor Information

Property Owner: _____

Contractor: _____

Address: _____

Address: _____

Phone: _____

Phone: _____

Cell: _____

Cell: _____

Building Construction Information - circle one

New Single Family Residence - Garage - Addition - Dormer - Demolition - Shed - Sun Room - Deck

Other, Project Description: _____

Proposed Use _____ Past Use _____ Is Proposed Use Seasonal Yes _____ No _____

Bedrooms _____ # Bathrooms _____ Heat Type _____ Foundation Type _____

Type of Sewage Disposal

Town Sewer Subsurface Sewage if so New Existing

Lot Dimensions

Lot Width: _____ Lot Depth: _____ Acreage _____ Lot Area (sq. ft.): _____

Percentage of lot to be occupied by structure? _____

Proposed Structure - Exterior dimensions:

Residence: Number of stories _____ Height of structure _____
Length & Width _____ ft x _____ ft Total Sq. ft. _____

Garage: Number of stories _____ Height of structure _____
Length & Width _____ ft x _____ ft Total Sq. ft. _____

Other: Number of stories _____ Height of structure _____
Length & Width _____ ft x _____ ft Total Sq. ft. _____

Site Plan

Illustrate the following information about your lot and the proposed use of the lot on a Site Plan ((drawing).

- a. Lot Dimensions.
- b. Names of abutting property owners: names and locations of abutting roads and rights-of-way and easements, public and private
- c. Exact location of existing and proposed buildings and distance of each to abutting lot lines.
- d. Location of sewage disposal system and water supply.
- e. Distance of sewage disposal system to owner's and abutter's wells.
- f. Distance of owner's well to abutter's sewage disposal systems.
- g. Areas to be cleared.
- h. Areas to be cut, filled, graded or other earth moving activity.
- i. Driveways
- j. Distance of structures, roads and driveways from High Water Line of Great Pond, Waterway or Wetland if property is in Shoreland Overlay District.**
- k. Signs if applicable

Attachments

- a. Attach a copy of Plumbing Permit signed by town Licensed plumbing Inspector (application for subsurface waste disposal) if applicable.
- b. Attach a copy of Moosehead Sanitation District Sewerage Permit for new residential structures if applicable.
- c. Attach verification of Moosehead Sanitation District review for accessory structures/construction if applicable.
- d. Attach a copy of official decisions, if applicable, (or note pending applications) of other Federal, State or local agencies regarding the use of this property (site location permit, minimum lot size waiver, subdivision approval, Great Ponds Permit, underground fuel storage tank registration, etc.)
- e. Copy of Deed if owner or copy of Sales and/or Purchase Agreement if in process of purchasing property.

Additional Permits, Approvals, and/or Reviews Required:

Check if required:

Planning Board Review/Approval (e.g. subdivision, Site Plan Review)

Board of Appeals Review/Approval

Flood Hazard Development Permit

Exterior Plumbing Permit

Interior Plumbing Permit

DEP Permit (Site Location, Natural Resources Protection Act)

Army Corp of Engineers Permit (e.g. S 404 of Clean Waters Act)

Others _____

NOTE: Applicant is advised to consult with the Code Enforcement Officer and appropriate State and Federal agencies to determine whether additional permits, approvals, and reviews are required.

Any individual completing the application as authorized agent must attach a letter stating authorization from the owner of the property.

To the best of my knowledge all information submitted on this application is true and correct. All proposed uses will be conformance with this application and the Basic Land Use Ordinance for the Town of Greenville 2009.

Owner's Signature: _____ Date _____

Agent's Signature: _____ Date _____

Permit Application Erosion & Sedimentation Plan:

1. What excavation if any does your project involve? (Please explain)

2. Erosion and Sedimentation Control Plan: Please explain what steps you will take to prevent erosion and run off.

I have received a copy of and understand the clearing standards, clearing of vegetation for development 3.3.3.1 as stated in pages 29, 30 and 31 of "Basic Land Use Ordinance for the Town of Greenville 2009."

Signature of applicant

Date