

**CODE ENFORCEMENT OFFICER
TOWN OF GREENVILLE, ME**

The Town of Greenville is seeking a qualified, responsive and energetic candidate for the position of Code Enforcement Officer. This is a Full-time salaried position, with benefits. Greenville is a tourist-destination located at the foot of Moosehead Lake with a population of approximately 1650 which swells to more than 3500 in the summer months. If you would like to live, work and play in a beautiful area of the state, and seek a rewarding position, you are encouraged to apply.

This position entails responsible administrative, technical and clerical work enforcing the Town of Greenville's Shoreland Zoning Ordinance and Land Use Ordinance. The job includes permitting, inspections of development projects, ensuring compliance with the town's ordinances, complaint resolution and other tasks assigned. Staff assistant to the Town's Planning Board and Board of Appeals.

The ideal candidate should have and maintain municipal code enforcement certificate or must obtain within 12 months of starting the position, also should have and maintain a valid driver's license as well.

Also, the candidate should have excellent computer, organizational skills and the ability to communicate well, both orally and written is essential. We are seeking a team player; who is a highly motivated individual, a multi-tasker and enjoys working with the public.

Interested individuals should stop in to the Greenville Town Office submit a letter of intent, current resume with experience in the field, and professional references to:

**Michael Roy
Town Manager
Greenville Town Office
P.O. Box 1109
Greenville, Me. 04441**

This position will remain open until the desired candidate has been selected.

Town of Greenville is an equal opportunity employer.