

Town of Greenville

Wednesday July 17, 2019 at 6:30 pm in Town Hall Meeting Room

Minutes for Meeting of the Select-Board

Board members/Staff Present at meeting:

Selectman Bonnie DuBien (Chair)

Town Manager Mike Roy

Selectwoman Janet Chasse

Selectman Newton Pierce

Selectman Geno Murray

PW Foreman Ted Willette

Town Clerk Roxanne Lizotte

Selectman Josh Brown (VC)

Police Chief Jeff Pomerleau

Others:

Marc Roy from Barry, Talbot and Royer, Bookkeeper; John Contreni, Lurline Arco, Johnathan Pratt, Moosehead Matters

6:30P.M.

1. Opening of the Meeting & Declaration of Conflicts of Interest: The Chairman will ask the members of the Board of Selectmen to review the meeting agenda and declare any potential conflicts of interest which members may have with the items listed. NONE NOTED

2. Minutes: Deferred

3. Additions or Deletions to the Agenda: None

4. Public Comment Period: None

5. Marc Roy– New bookkeeping update. Marc Roy from Barry, Talbot and Royer was present and did a presentation as we transition into the new booking service. We had a successful transition as of July 1st. New chart of accounts, payroll, AP vendors have all been set up. He states they are working well with Rocky and Beth. We should expect some things to appear as we work through the entire transition. We will also receive quarterly accounting reports. Ted has asked for two additional charts of accounts for public works. Marc will also help with school transition as we work to separate these out more accurately. Janet asked about audit. Marc stated it is up to us as what we want to do. Janet asks when audit RFP needs to go out. Mike to follow-up on engagement letter. Janet asks how transition is going with department heads? Mike working on time off requests and getting into system. Marc encouraged us to get to him with any questions moving forward. The board thanked Marc for his work and presentation.

6. FAA Grant Authorization Motion. It was motioned by Josh Brown and seconded by Janet Chasse to budget \$1000.00 and change documents from Jessie Crandall former town manager to Michael Roy Current town manager for purposes of applying for FAA Airport Grant. Motion carried 5-0.

7. Manager's Report: Mike reports he is working on water issue with Joe Bolf, neighbor to town office. We have a permit by rule issued by DEP to maintain water issues with hand tools. Ted, Ev and Mike are working on this and will be seeking assistance from the DEP.

Mike reports that the Sailing program is full and Sally reports going well.

Mike has been recently visited by an individual interested in securing land to put up solar panels. Ev and Mike working on.

Mike is putting in a (PO) Purchase Order process in place for purchases over \$1000.00.

Mike is looking to the possibility of using an ATM payment system at transfer station.

8. What's on your mind? – Opportunity for Selectpersons to share questions, concerns, ideas or

Suggestions. Informational only: Josh asked about Theriault planning at Red Cross Beach? No update. Josh expresses concerns of traffic on airport runway. Do we need to adopt an ordinance? Janet- please tell Ted Beach looks nice. Janet asks about tree that has fallen from town property onto her property to be cleaned up. Concern of manhole on Cemetery Street. Newt concerns of trash at Junction Wharf and people leaving household garbage. Geno- nothing, Bonnie- nothing. Josh expresses concerns of some young kids in town acting up. It has been dealt with by Police Department.

9. Executive Session-PURSUANT MRSA 30A-Subsection 405-6 (a)(1) – Personnel Matter It was motioned by Janet Chasse and seconded by Josh Brown to enter executive session at 8:03 P.M. Motion carried 5-0. After discussion it was motioned by Josh Brown and seconded by Janet Chasse to exit executive session at 8:33P.M. Motion carried 5-0.

10. Other Business: Based on recent salary surveys through MMA of similar sized towns; it was determined that the public works positions need salary adjustments. It was motioned by Josh Brown and seconded by Newt Pierce to set the range for the highway positions from \$17.00-\$20.00/hour based in experience and to also set the Highway foreman rate at \$22.00/hour. Motion carried 5-0. Town Manager and Highway Foreman will set rates as necessary and will also determine rates at time of hire. Rate adjustments will become effective next pay period.

11. Adjourn: There being no other business it was motioned by Josh Brown and seconded by Janet Chasse to adjourn at 8:56P.M. Motion carried 5-0.

Minutes By:

Geno Murray