

Town of Greenville

Select Board Meeting

Wednesday; April 19th, 2023, 6:30pm, Greenville Town Hall Meeting Room

Minutes for Meeting of the Select Board

Board members/Staff present at meeting:

<u>X</u> Selectman Geno Murray (Chair)	<u>X</u> Selectman Bonnie DuBien	<u> </u> Police Chief Jim Carr
<u>X</u> Selectman Newton Pierce (Vice Chair)	<u>X</u> Selectman Burt Whitman	<u> </u> Fire Chief Sawyer Murray
<u>X</u> Selectman Richard Peat	<u>X</u> Town Manager Mike Roy	<u>X</u> Town Clerk Tammy Firman

Others attending: Margarita Contreni (MLREDC), John Contreni (Planning Board), Dan Pittman, Bob Ludwig, Josh Brown, Chris Shields, Tony Cirulli, Jon Gray (Moosehead Riders Snowmobile Club), Wayne Erkkinen, Allison Arbo, Scott Patrick, Ron Sarol (Code Enforcement Office)

Via Zoom: Esther Ireland; Sheila Grant (Eastern Gazette), Steve Mason, Mike Wilson, Marilyn Goodwin

6:30 pm Meeting opened by Chair, Geno Murray.

1. Pledge of Allegiance recited.
2. Opening of Meeting & Declaration of Conflicts of Interest: The Chair asked all members of the Select Board to review the meeting agenda and declare any potential conflicts of interest which members may have with any of the items listed. No conflicts declared or noted.
3. Minutes: It was motioned by Burt and seconded by Newt to accept minutes of 04-05-2023. Motion carried 5-0.
4. There were no additions nor deletions to the agenda.
5. Jon Gray, Moosehead Riders Snowmobile Club – new groomer funding
Jon is requesting the town's assistance as they need to purchase a new groomer. Used groomers are in high demand and they have lost out the opportunity to purchase others because they did not act expeditiously. There is a 2014 groomer which would be well-suited for their use which is currently available. The club has issued a deposit of \$35,000 on this groomer which will be applied to the purchase price. The seller is asking \$178,000 with an additional drag of \$10,000 and sales tax. The club has applied for an MSA grant to help pay for the machine. This leave a balance of \$101,000 which they would like to borrow from the town. The club would repay the entire amount which would not cost anything for the taxpayers. The town would add the groomer to their insurance policy and the snowmobile club would reimburse the town for this expense. This would not affect the town's borrowing limits or credit rating. The security for the loan is the groomer itself. A motion was made by Richard, seconded by Burt to move forward with assisting the snowmobile club to purchase the groomer. The motion passed 5-0.
6. Dan Pittman, Eaton Peabody Law Firm – Public Safety Facility BAN
Dan Pittman, attorney, presented documents to be signed and notarized to formally authorize a BAN (bond anticipated note) with Androscoggin Bank in the amount \$5.150 million. The BAN would be short-term for the construction of the building while the long term would be the actual bond itself. The BAN will close tomorrow providing immediate access to needed funds. A motion was made by Richard, seconded by Burt to move

forward with the BAN. The motion carried 5-0. The document was signed by Michael Roy, Town Manager and notarized by Tammy Firman, Town Clerk.

7. Scott Patrick – Junction Wharf discussion and approval

Scott Patrick presented a proposal that he be allowed to operate a small barge business from the Junction Wharf. The barge would carry no more than 8000 pounds, does not have a crane and would use the smaller ramp on the north side. Scott is a long-time town businessman and understands that he would need to be respectful of automobiles and boat traffic especially during busy times. His plan is for this endeavor to be as low-impact as possible. He would not leave the barge nor any loading equipment/trucks at the dock. If any problems with his plan arise, he plans to listen to any complaint and comply as appropriate. He does not wish for this to be a problem for himself nor for the town.

As the Junction Wharf is public property, the town cannot restrict Scott from conducting business at this location. He is aware of this but wanted the town's blessing in order to move forward. A previous business was attempted in the past which elicited a significant negative reaction from the citizens. The town wishes to be as amicable as possible therefore a motion was made to support Mr. Patrick in his business endeavor. The entire board agreed by consensus to endorse Mr. Patrick's request to operate a small barge service from the Junction Wharf.

8. Mike Wilson – Northern Forest Center (NFC)

Work continues to create a housing development on Spruce Street. As a bit of history, there is no infrastructure in place for sewer and water which is a significant issue. The cost would be approximately \$430,000 for the Spruce Street right-of-way work. The cost would be approximately \$297,500 to do the site-work for 10 units. The total cost would be about \$727,500.00. There is a possibility of grant money being available to assist with this. In order to apply, a letter of intent must be submitted by Friday. The town would have to apply for the grant as it is not appropriate for the NFC to do this. If requested, the NFC can help with the letter of intent as well as with writing the grant proposal. If the letter of intent is accepted, then the full proposal would need to be submitted. A letter of intent does not create any obligation. The grant may not pay for the cost of the infrastructure on the actual site, only to the site. The Sanitary District and Maine Water would take ownership of the new lines. Margarita Contreni indicated that this project has the full support of the Moosehead Lake Region Economic Development Corporation as there is significant demand for workforce housing. The NFC hopes to create an opportunity, not an obligation. Steve Mason, Vice-Chair of the Sanitary District, clarified that the figures for the cost of the project are not firm. He did request that the Sanitary District Board be kept informed of how things are progressing. Dan has licenses and manages based on the Board's discretion. A motion was made by Bonnie and seconded by Newt to move forward with the letter of intent. The motion carried 5-0.

9. Tammy Firman – Liquor License Renewal – Red Carpet LLC, dba Greenville Inn

Tammy presented a request from the Greenville Inn for a renewal of their liquor license. She has checked with Chief Carr and there were no concerns from him regarding this request. A motion was made by Richard, seconded by Burt to approve the liquor license renewal as requested. Motion carried 5-0. The document was signed and given to Tammy.

10. CDS Grant for Stormwater Management Improvements (75/25 match); approval to move forward

There are significant issues with the storm drains and manhole covers. Application has been made for grant funding for storm drain reconstruction. It would be a matching grant for which the town would contribute 25% (\$325,000) and the grant would contribute 75% (\$975,000) for a total cost of \$1.3 million. These requests were submitted to the offices of Susan Collins and well as Angus King. It would involve a total reconstruction from Eveleth to the outlet/inlet at the municipal parking lot.

This will need to be figured into the capital improvement plan. Timing will depend on the results of the CDS grant. We may have an answer as soon as June. This would be part of the FY25 budget and would be done at that time. This project would include two small retention ponds which would release slowly into the culverts.

This project is both high priority as well as high risk. Significant funding as well as manpower has been devoted to mitigating the issue involving re-routing from the rec trail by Dave's Automotive. A motion was made by Richard and seconded by Newt to move forward with the CDS grant. The motion carried 5-0.

11. Manager's Report

Mike reported that the stormwater management grant request was submitted to both Angus King's as well as Susan Collins' offices. He has heard back from Angus King's office that they have recommended that this be funded to the appropriation's committee. We have had great support from the Senators' offices.

We are going to re-bid the fencing and gate for the airport. RFPs have been sent to the fencing companies directly. Six contractors downloaded the bid packet. They are due back on Monday, May 1st, 2023 at 1100.

Public works will begin sweeping the winter sand and gravel beginning May 8th.

The Planning Board has approved the 11-lot subdivision near the airport.

The budget-to-actual budgets indicate that there will possibly be a small surplus.

The MMA have notified us of a \$13,000 credit related to a good safety record.

The RFP for library windows is due on May 19, 2023 and is on our website.

The footings for the Public Safety Building will be poured on Friday. The steel will be shipped on June 5th to arrive by June 15th. This will be about 4-5 truckloads.

There are two openings for the School Board and one person has returned nomination papers.

There are two openings for the Select Board and four people have returned nomination papers.

There are two openings for the Sanitary District and two people have returned nomination papers.

Town employees have begun a trial of four 10-hours days per week. We have extended the hours from 7 am – 5 pm in the Town Office.

CPR and AED training was done for town employees.

Ron Sarol (Code Enforcement Officer) has 8 pending permits (houses, garages, one conditional use and a sign).

12. Public Comment

John Contreni (Chair, Planning Board) reports that they approved the new subdivision earlier at their 5 pm meeting today. The telecommunications ordinance was also approved which will go to the Select Board at their next meeting. This is relation to towers, electronics and boosters on poles.

Margarita Contreni (MLREDC) reports that Crafts Park is being readied for summer. An information kiosk will be a nice addition. They will also provide a portable restroom at the north end near the street from June through October.

They are also leasing one of eight boat slips. They will draw a name from a hat on April 30th. This will help with the cost of the slip.

A memory bench has been donated by the Fox family who's loved one passed away in 2022. It will be delivered to Public Works and installed at the Junction Wharf.

Esther Ireland reports that she was pleased to be able to offer the CPR and AED classes for the town and would offer a refresher next year at no cost.

13. What's on your mind?

Richard, Bonnie and Newt had nothing to add.

Burt reported that he remains concerned about the branches which extend over the roadway near the school. As they appear to be more than 33 feet from the center line (which is a right-of-way), the property owner is likely responsible. Mike contacted the local DOT but will contact someone at a higher level as this requires attention.

There being no other business, a motion was made by Burt and seconded by Bonnie to adjourn. Motion passed 5-0. The meeting was adjourned at 7:54 pm.

Minutes Respectfully Submitted by:

Tammy Firman
Town Clerk